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|  | **BROWARD COUNTY****North Area Advisory Council Steering Meeting**  |
|  | **LOCATION: TEAMS** |
| **Meeting Date:** 12/7/2022 |
| **Committee Members:** See attendance  |

 **Discussion Follow-Up**

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|  |  Meeting called to order 5: pm | **Chair:****Cynthia Dominique** |

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|  | **Reviewed October Agenda*** Election
* School Spotlight (Forest Glen and Atlantic Vocational)
* School Safety and Security
* MSD Boundary Discussion
* Elementary/ Middle/ High schools Break out Groups

(Led by representatives) * Open Forum
* Members agreed that the meeting was a success with the information and time allotment for the presentations
* From October meeting there was many questions

 See Something, Say Something and wanding and searches  |  |

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|  | **Potential November Agenda*** Continue elections
* School Spotlight (Need nominations)
* 60 minutes allotted – **Dr. Cartwright** (Broward Schools Superintendent) and her cabinet presentation
* She has agreed to attend the November meeting.
* Chairperson suggest people forward questions to the NAAC email until Monday prior to meeting. The questions will be forwarded to Dr. Cartwright so she will be prepared for the meeting.
* 45 minutes allotted - Discipline matrix presentation
* Principal’s discretion
* MSD community input be included in the November meeting
* Open Forum
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|  | **December Agenda**60 minutes allotted – Elementary – Reading (Elementary school rep)Secondary – Brace advisor information (Carol Lopez Broward Schools)(Committee requested names of BRACE advisors in each high school)**School Spotlight-** Rickards Middle SchoolAttended JA Biz Town and was well behaved / the students welcomed the information**Elections** – ESOL, Legislative (potential candidate – Suzette High), ESE**Potential presenter** – **Blooming Pages** – Company that provides strategies for teachers and parents to encourage reading skills * **60 minutes allotted – Open Forum**

**Policy Review** – Committee will ask questions to vote on which policies to reviewCommittee members voiced several name changes for SAF (School Advisory Forum)Members also discussed the Civility policy. **MSD boundary** will be at workshop through the school board on January 23, 2023**Potential presenter - OCP –** (Office of Capital Programs is responsible for the management, planning, design, construction, and overall implementation of the District’s on-going capital building and improvement programs. ) Committee will encourage members to ask questions at the upcoming town hall meetings hosted by OCP. **SMART Bonds** – capital funds for schools in disrepair.**Library Committee** – Every school must have a library committee to vent books. Committee will ask members if they have heard anything about the library committee at their school. |  |
|  | **Potential January Agenda****School Choice or SEL Social Emotional Learning** **School Choice –** Discuss the changes with school choiceQuestions include: How many students are using school choices compar**Potential February Agenda****Library Committee – Sherry Wilson (Innovative Learning department)** According to Florida law; Every school must have a library committee to vet books. A parent must be the person to start an appeal a book. Committee suggest a parent must be on the school level library committee. The district level should have an elementary, middle, and high school parents on the committee.Currently it is not mandatory for parents to be a part of the committees. **Budget Training -** This is for SAF and SAC members virtually on 2/6/2023This is to explain the SAF chairperson’s role with the school budget**Miscellaneous*** Committee plans to implement 1 question / 1 minute time limit when members at questions and give feedback during meetings
* Members discuss the need to create a policy review committee. This would be a subcommittee. Suggested this committee is titled the “research committee”. Their task is to research topics presented to the committee.

Potential topics include: How many minority students are currently in advance placement courses? Are the courses being equally * **Issues that need resolution -ESE (Exceptional Student Education)**
* Issues with enrollment to the program
* Delayed responses from counselors and specialists
* Parents need the state guidelines to get into the ESE programs
* Committee wants to create a Facebook page There is currently a North Area Facebook page; however, no one is monitoring it.

Committee plans to begin and monitor a new Facebook page* SAF Training possible date 12/19/2022 (possibly in person)
	+ SAF Training will include:
		- How to outreach to parents
		- How to write policies
		- How to create an agenda
		- How to change the name of SAF (marketing purposes) some suggestions include Parent Information meeting, Voice your Feedback meeting
		- How to make a motion
		- What can the funds be used
		- The differences between SAF, SAC, and PTA
* **Kelly Blackburn / School Improvement** wants SAC Chairpersons are invited to attend quarterly district conducted SAC meetings
* Members were encouraged to the I-Zone meeting; however members were unsure when the meetings. Meetings should be posted on school website.
* Members discussed how advance placement programs are spread across the North Region. Members want all students to have advantage of the programs
* Committee plans to have a presentation on the school budget (Which area do parents have input on prior to voting.)
* **Potential event – Departmental Symposium** – Similar to a job fair each department will have a booth and be able to explain purpose and function
* **Committee questioned** How the school board to close schools throughout the district? How will the school closures be handled? Will there be equity amongst where the school are closed
* **Someone is needed to track attendance at North region area**

Bylaws state if SAF Chair misses 3 meetings; person is not in good standing. If the person misses 4 meetings; person is not in good standing.* Committee will create a matrix to include:

What is the issue? What information is requested from the district? Who will follow up? Which committee member is responsible for gathering / reporting the information.* Committee plans to have a drafted letter for stakeholders to use to voice their concerns and/or feedback

The letter will be for school board members and department heads |  |

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|  | **General Meeting** * Thursday December 17, 2022 @ Monarch High School

6:30 -8:30 pm |  |

Adjournment 6:43 pm

Submitted respectfully,

**Roshana Parris**

**Recording Secretary**